Ooma Office

Take Your Business to the Next Level

Why settle for plain old telephone service when you can switch to the leading cloud-based phone service that helps you run your business from anywhere, manage it more efficiently and serve your customers better? Ooma Office has over 50 features designed to help today's small businesses get ahead.



Ooma Office Essentials

Priced at **$19.95 per user, per month**, Ooma Office Essentials includes more than 50 business phone features. In addition to capabilities like Call Forwarding, Do Not Disturb, Caller ID, Speed Dial and Voicemail, the Essentials plan also gives you:

Virtual Receptionist
Automate how you manage incoming calls. Easily set up multiple menus so you never miss a business opportunity.

Mobile App
Differentiate between business and personal calls.
When your mobile phone rings, you'll see when it's an Ooma Office call so you can answer in your business voice.

One Free Toll-free Number
Give your company a nationwide presence with a toll-free number. It comes with 500 minutes of inbound calls each month. Enjoy unlimited calling in the United States, Canada, Mexico and Puerto Rico. Low international rates available.

Ring Groups
Create groups, like customer support or accounting, so calls will ring either simultaneously or in order until someone answers the call.

Music on Hold
Keep callers from sitting in silence when they're waiting for assistance. Personalize messages with operating hours, location details, or upload songs.

Virtual Fax
Send and receive faxes from anywhere using digital technology—no need for a traditional fax machine.

Ooma Office Pro

Priced at **$24.95 per user per month**, Ooma Office Pro is our most popular plan for good reason. Another $5 per user, per month gives you all the features of Ooma Office Essentials, plus:

Desktop App
Use the softphone to manage calls directly from your computer.

Videoconferencing
Host videoconferences with screen sharing and chat for up to 25 participants.

Call Recording
On demand and always-on recording enables you to easily archive and retrieve phone conversations.

Enhanced Call Blocking
Automatically block more than two million robocallers.

Voicemail Transcription
Easily review voicemails converted to text that are sent to your email.

Call Analytics
Track call volume data for insights on staffing needs and team productivity.

Caller Info Match
Retrieve contact info from CRM systems, social media and search engines to get caller details before answering or placing calls.

Dynamic Caller ID
Create different caller IDs when making calls for more than one department or business.

Expanded Extension Monitoring
See the status of up to 60 user extensions to easily view who is available.

Expanded Call Park
Empower staff to retrieve parked calls to quickly serve waiting customers.

Audio Conference Call Participants
Talk with up to 100 people in a voice conference call.

Advanced Ring Groups
Determine how long calls should ring and next steps if no one answers.

Ooma Office Pro Plus

Priced at **$29.95 per user per month**, Ooma Office Pro Plus delivers the best value since it provides every feature in the Ooma Office Essentials and Ooma Office Pro plans, plus these advanced capabilities:

Call Queuing
Automatically place calls on hold and route to next available employee to create a simple call center.

CRM Integration
Link and use phone system while working in popular CRM systems.

Hot Desking
Transform unassigned phones into your business phone for the day.

Find Me, Follow Me
Receive calls on multiple devices that ring at once or in sequence.

Expanded Videoconferencing options
Host videoconferences with screen sharing and chat for up to 100 participants.

Winner

Pick a plan that's best for your business.

It's easy to upgrade as your company grows.

		Most Popular	Best Value
	Ooma Office Essentials	Ooma Office Pro	Ooma Office Pro Plus
Price Per User, Per Month	**$19.95***	**$24.95***	**$29.95***
50+ Standard Features	●	●	●
Virtual Receptionist	●	●	●
Ring Groups	●	●	●
Music On Hold	●	●	●
One Toll-free Number	●	●	●
Digital Fax	●	●	●
Mobile App	●	●	●
Email Audio Attachments	●	●	●
Desktop App		●	●
Videoconferencing		●	●
Call Recording		●	●
Enhanced Call Blocking		●	●
Voicemail Transcriptions		●	●
Caller Info Match		●	●
Dynamic Caller ID		●	●
Google and Office 365 Integrations		●	●
Call Analytics		●	●
Call Queuing			●
CRM Integration			●
Hot Desking			●
Find Me, Follow Me			●
Ooma Meetings Recording			●
Online Bookings			●
One-to-Many Messaging			●
Team Chat			●
Digital Call Deflection			●

● Included

*Applicable taxes and fees are not included.

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Reach out to Mike Kane at WorkgroupIT LLC for more information and a quote!

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